

## **Collection Development Plan Conspectus Analysis**

### Introduction

A conspectus of the PHCC library collection was performed in the fall of 2016. The process consisted of an examination of the library's collection from a broad to a narrow focus. The broad categories are Humanities (100,200,400,700,800), Social Sciences (300,900), and Natural Sciences (000,500,600.) The narrow focus looked at each of the Dewey classes. A collection plan has been developed that links the purchase of materials to the budget process and to providing the users of the library access to a well-rounded collection.

### Library mission

The Pennsylvania Highlands Community College (PHCC) Library is dedicated to providing its users with access to informational resources designed to enrich and support the educational objectives of the Pennsylvania Highlands Community College.

The PHCC Library will provide resources in a variety of formats that will be designed to allow for universal access by all types of users.

The PHCC Library will provide the technology necessary to make its users literate and knowledgeable of information retrieval techniques and will encourage lifelong learning through information literacy instruction, technology skills training, and individualized instruction.

The PHCC Library will strive to be an active member of the community it serves and to support reading and literacy initiatives and to work with organizations and programs that promote literacy and love of reading.

The PHCC Library will strive to remain in the forefront of the information revolution through continued staff and faculty development and training. Only through continued expansion and growth will the PHCC Library be able to meet the informational needs of its users today and tomorrow.

### Analysis

A snapshot of the collection shows that the average copyright date for the collection is 2001. The total library collection is 13,472 titles with 14,177 copies (11/09/16). Electronic access to materials will be discussed in a separate section later.

### Broad Focus

The broad focus looks at the collection in the terms of Humanities, Social Sciences, and Natural Sciences

The following table illustrates the number of titles in each division and the average publication date.

Division	Number of items	Publication date
Humanities	5305	1994
Social Sciences	6106	2003
Natural Sciences	2241	2003
Children's	73	2000
DVD	377	2006

The average age of each division is outside the recommended age as outlined in *CREW: A Weeding Manual for Modern Libraries* (2012).

### Narrow Focus

Upon review of the broad focus of the collection by division, the age of the Humanities is substantially older than the remainder of the collection. A breakdown of each division into sub-divisions will provide additional insight.

Division	Sub-division	Sub-division title	Number of items	Publication date
Humanities				
	100	Philosophy and psychology	641	1996
	200	Religion	545	2002
	400	Language	129	2001
	700	Arts and recreation	839	1999
	800	Literature	2331	1991
Social Science				
	300	Social sciences	3324	2004
	900	History and geography	2782	2002
Natural Science				
	000	Computer science, information	182	2006
	500	Science	771	2002
	600	Technology	1288	2003

The average age for each subdivision is also outside the recommended age as outlined in *CREW: A Weeding Manual for Modern Libraries* (2012).

## Circulation Impact

The following table illustrates the circulation of each of the sub-divisions and the percentage of total circulation. The circulation totals are from 1995-present.

Range	Circulations	Percent
000 - 099	559	2.93%
100 - 199	1,687	8.83%
200 - 299	811	4.25%
300 - 399	4,938	25.86%
400 - 499	131	0.69%
500 - 599	852	4.46%
600 - 699	3,846	20.14%
700 - 799	826	4.33%
800 - 899	3,343	17.51%
900 - 999	2,102	11.01%

Overall, total circulations are highest in the subdivisions that are directly linked to academic programs offered at the college.

## Budget

The following table shows the amount budgeted for the purchase of library books specifically. The percentage change shows gains and losses over the years.

Year	Budget total	% change
2006	\$ 59,535.00	
2007	\$ 59,511.00	0.04%
2008	\$ 62,000.00	-4.18%
2009	\$ 60,760.00	2.00%
2010	\$ 60,760.00	0.00%
2011	\$ 44,000.00	27.58%
2012	\$ 22,000.00	50.00%
2013	\$ 29,900.00	-35.91%*
2014	\$ 19,900.00	33.44%
2015	\$ 19,900.00	0.00%
2016	\$ 19,900.00	0.00%
2017	\$ 19,900.00	0.00%

Since 2006, the library budget for books has been experiencing a steady decline with sporadic spikes in increases. In 2013, \$10,000 was moved from the book budget to create an e-book budget for the purchase of electronic books.

## Conclusion

The collection development plan is a working document that allows the professional library staff to analyze the collection and ensure that it is meeting the objectives of the academic programs that it supports. Review of this document occurs annually during the fall semester and before the mid-year budget revision takes place. Any revisions to this plan are made at that time and a comprehensive review of the plan will take place every three years.